

Tentative Agreement Reached Between
The Southwestern College Education Association (SCEA) and
The Southwestern Community College District
May 18, 2018

ARTICLE XVI: DISTANCE INSTRUCTION

On-line instruction is the use of technological devices to bring the teaching and learning process to students who are at different location(s) and/or are at a different time(s) from the instructor. All courses that are taught in an on-line instruction modality are subject to all provisions as defined in the S.C.E.A. Contract. Distance instruction courses mentioned in this article also include hybrid courses.

- 16.1 All distance instruction assignments will be voluntary and Deans will retain the right of assignment for those volunteer assignments.
- 16.2 On-line instruction courses are not to exceed sixty percent (60%) of a professor's load. They will be given the same units and maximum LHE credit as in the face-to-face courses.
- 16.2.1 Exceptions to this sixty percent (60%) limit shall be granted with the written approval of the cognizant Dean and the cognizant Vice President. The S.C.E.A. President shall be notified of these exceptions in writing within one week of their approval.
- 16.2.2 No exceptions to section 4.3.11 of this agreement shall be granted.
- 16.3 Initial on-line instruction course assignments for first-time on-line instructors will be limited to one section. A second section may be taught upon mutual agreement among the faculty member, the cognizant Dean and the Department Chair.
- 16.4 The developer of an on-line course will have the first right of refusal in teaching that course when it is first offered for the first two semesters it is offered unless it conflicts with Vesting rights.
- 16.5 With the agreement of the cognizant Dean, the faculty member may hold office hours from a remote location, in proportion to the professor's on-line load, for an on-line course via electronic communication.
- 16.6 Whenever an on-line course is offered, if possible, the traditional classroom course shall also be offered by demand and need.
- 16.7 All Unit Members are entitled to academic freedom in full accordance with the Academic Freedom policy of the District. An Academic Freedom policy is also mandated in the California Code of Regulations title 5, 51023(a).
- 16.8 ~~Unit members who will be teaching an online or hybrid class at Southwestern College ("DE Faculty") should demonstrate the knowledge and skills necessary for effective online~~

instruction. This may be demonstrated through successfully completing the District's DE Faculty Training certification program, successfully completing a training course program, or workshop(s) at Southwestern College or at another institution/location, or work experience. Unit members teaching online or hybrid classes are expected to shall successfully complete a District-approved training course/program prior to providing instruction. In addition to District-approved training, unit members shall be able to request administrative review of work experience through submission of one course module to the VPAA, or designee. The District shall maintain a public list of no fewer than 4 District-approved training courses and/or programs including the District's DE Faculty Training Certification Program, an @one course, or comparable training at an accredited college or university. All online/hybrid assignments are subject to VPAA approval based on completion of District-approved training or contractually approved performance evaluations.

16.9 ~~Starting October 1, 2016, any~~ Any Unit Member may complete the DE Faculty Training Certification Program. Remuneration for these Unit Members shall be one of the following ~~three~~ four options, chosen at the discretion of the Unit Member:

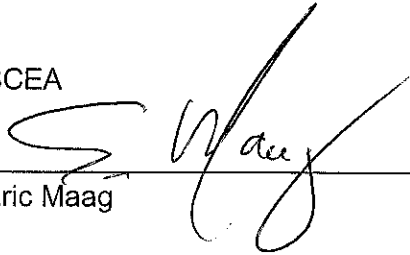
1. 60 40 hours of Flex credit
2. 60 40 hours of Hurdle credit
3. 20 hours of Flex credit, plus 40 20 hours of Hurdle credit.
4. A stipend of \$1,250 \$500 for all Unit Members who complete DEFT training after May 31, 2018, and who accept a DE class. Stipends may only be paid once per Unit Member.

~~The parties agree that a stipend as a choice of options will be an automatic re-opener in the 2017-2018 academic year.~~

16.10 ~~The parties acknowledge that the District has an expectation that all DE instructors will have appropriate DE skills, and that several factors including but not limited to the completion of training or lack of training may be considered by the cognizant Dean when DE assignments are made.~~

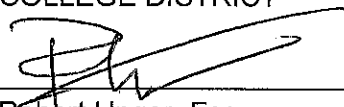
Signed and agreed to by:

SCEA


Eric Maag

Date: 5/18/18

COLLEGE DISTRICT


Robert Unger, Esq.

Vice for President for Human Resources

Date: 5/18/18